SUBMITTED BY DR. MIKE WILDE, Chair

Charges

The Fiscal Affairs Committee was charged:

Bylaws charges

- In cooperation with the Provost, will develop an academic budget for the university.
- Shall review present salary and fringe benefits, gather comparative data, and make recommendations for adjustments to the Senate.
- Shall address issues of faculty reward and make recommendations to the Senate concerning faculty rewards.
- Make recommendations on issues of general campus concern forwarded to it by the Senate Chair, Executive Committee or the Senate itself. Create, with the advice and consent of the Senate Chair, joint subcommittees with other Senate or university committee to make recommendations on matters of overlapping jurisdiction.

Charges for 2014-2015

- Examine fee structure for UNLV Preschool in light of recent changes.
- Compare UNLV administration structure with other RU-H institutions
- Conduct a periodic review of salary increases.
- Develop committee bylaws that are consistent with Faculty Senate Bylaws.

Progress with Charges

From a practical perspective, the decision has been taken to focus primarily on the charges assigned to the committee for the 2014-2015 academic year.

Examine fee structure for UNLV Preschool in light of recent changes

Changes recently made at the UNLV Preschool reach significantly beyond the scope of this charge and are consequently being examined on an expanded basis. Key issues to be addressed now include but are not limited to: What precipitated the change proposals? Who was involved in the change process? What was the process from proposal to implementation? What are the operational implications of the change? What are the implications for the “customer”? How might the negative impacts on “customers” be mitigated? A considerable amount of information has already been gathered in order that these questions might be addressed, the information secured includes extensive financial information and a process history. It has been established that the UNLV Women’s Council undertook a campus-wide survey in January 2014 and that
these survey findings may have led to the changes implemented. A copy of the survey instrument and the survey findings have been requested and will be provided by the Women’s Council which has requested a meeting with the chair of this committee. The meeting will be on December 9.

_Compare UNLV administration structure with other RU-H institutions_

This charge has not been started as clarification has been sought as to the nature of the comparisons to be undertaken.

_Conduct a periodic review of salary increases_

In response to a request from the committee, Larry Hamilton, UNLV’s Chief Human Resources Officer has agreed to provide quarterly reports of ad hoc salary adjustments awarded to academic and administrative faculty. The report will contain the following fields: Dean/VP area, department, employee name, pre-increase salary, amount of increase, post-increase salary and a brief description of why the increase was agreed. The first report will cover the period 7/1/2014 to 9/30/2014, and is expected by December 12, 2014.

_Devvelop committee bylaws that are consistent with Faculty Senate Bylaws_

This issue is already in-hand and the recently completed bylaws of the UNLV Faculty Senate, Campus Affairs Committee, will be used as a template for this committee’s bylaws.

_Additional charges_

At a meeting of the Fiscal Affairs Committee on November 19, the committee was invited to consider ideas for additional charges for the committee. Such additional charges will be considered at the next committee meeting.

At the Faculty Senate meeting of November 4, the Chair of the Fiscal Affairs Committee was asked to undertake and urgent review of a proposal developed in the office of UNLV Controller, Chris Viton. The proposal was entitled “Credit Card Payment Convenience Proposal October 2014” and the completed draft review was sent to the Chair and Vice-Chair of the UNLV Faculty Senate on November 7. Subsequent to, but not as a consequent of the preparation of the review document, the proposal was withdrawn from the Board of Regents, next meeting agenda.

_Committee Membership_

The Fiscal Affairs Committee is comprised of the following members:

Dr. Jesse Brinson, College of Education
Michael Cen, GPSA representative
Annette Day, UNLV Libraries
Dr. Jim Dougan, William F. Harrah, College of Hotel Administration
*Dr. Kaushik Ghosh,
Larry Hamilton, UNLV Chief Human Resources Officer (Ex-officio)
Mike Hammer, Administrative Faculty, Provost
Dr. Linda Lister, College of Fine Arts
Andrew Martineau, William S. Boyd, School of Law
Dr. Tommy Moores, Lee Business School
Dr. Stanley Nelson, School of Dental Medicine, Division of Health Sciences
Dr. Andrew Spivak, College of Liberal Arts
Jon Tucker, Administrative Faculty, Student Affairs
Dr. Mike Wilde, Chair
Dr. Jessica Word, Greenspun College of Urban Affairs
Dr. Hui Zhao, College of Engineering

*Dr. Ghosh is currently on Sabbatical Leave and is unable to serve on the committee, a long-term proxy is currently being sought.

**Attendance**

There has been one meeting of the Fiscal Affairs Committee this semester and attendance is detailed below:

**Present:** Annette Day, Larry Hamilton, Mike Hammer, Linda Lister, Andrew Martineau, Tommy Moores, Mike Wilde, Jessica Word.

**Apologies:** Jesse Brinson, Michael Cen, Jim Dougan, Kaushik Ghosh, Andrew Spivak, Stanley Nelson, Hui Zhao.

The next meeting of the Fiscal Affairs Committee is yet to be scheduled.